RSN
ROYAL SCHOOL
OF NEEDLEWORK

Founded 1872

Job Description

IT Technical Manager – Contract

The Royal School of Needlework is the international centre of excellence for the art of hand embroidery and a charity. Our mission is to keep the art of hand embroidery alive through teaching and commissions; we take this heritage skill and make it exciting, creative, contemporary and new through a range of programmes including day classes, Certificate and Diploma in Technical hand embroidery, Future Tutor programme and BA Degree in Hand Embroidery for Fashion, Interiors and Textile Art. We also offer commercial services for new commissions and conservation embroidery through our embroidery Studio and have special projects to introduce stitch to schools.

Over the last few years the RSN has grown significantly and in the last year alone created many 'firsts' including distance learning programmes, *Embroider a Selfie* for Schools and a US Summer School.

The Royal School of Needlework is enhancing its IT capabilities and is looking for someone with extensive hands on knowledge of WordPress, Woo commerce, MySQL and PHP to help us smooth out the customer and internal journeys.

You must have experience of WordPress, transactional websites, API databases and connectivity issues.

Your job will be to streamline the customer journey by bringing together all our elements so that they talk to each other and give the customer the experience they want, whether they are purchasing course places, a book or a kit, becoming a Friend or getting a gift voucher.

You will need to take charge of the relationships with all third party suppliers and ensure the site is effectively hosted.   You will need to have awareness of the potential challenges of different systems working effectively with each other and be able to make this work. You will also need to work with non-technical colleagues. No two days will be the same and a key role will be meeting the needs of the internal customer.

Experience

- Programming
- WordPress
- Woo commerce
- Databases (Ours is ThankQ)
- API
- MySQL
- PHP

Salary

£40-45k

 Application

To apply for this role please submit your CV and a supporting statement to Jane Hitchinson at
jane.hitchinson@royal-needlework.org.uk

Closing Date for Applications: Friday 23rd November 2018.

Early application is encouraged as we will review applications throughout the advertising period and reserve the right to close the advert early