



Patron: HRH The Duchess of Cornwall  
President: HRH The Duchess of Gloucester



## **Certificate & Diploma Cancellation Policy:**

Please note: All class cancellations are subject to the RSN Cancellation Policy, as follows and actioned on a case-by-case-basis.

### **All non-Intensive online and onsite classes:**

- Over 7 days' notice:  
The student may change their booked day to an alternative day online. (once)
- More than 24hrs but less than 7 days' notice:  
A 50% credit is given - to be used towards the next class.
- **Non-attendance or cancellations within 24hrs are 100% non-refundable.**

### **All Intensive classes:**

- **Cancelled Intensive classes in the UK & USA are 100% non-refundable.**

**All cancellations and transfers within 7 days need to be in writing and sent to:**  
**[Education@royal-needlework.org.uk](mailto:Education@royal-needlework.org.uk)**

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